

City of Danbury
Regular Council Meeting Minutes
Thursday, September 15, 2022

Call To Order: 6:00 p.m.

Council Present: Keith Woods, Rocky Hicks, Kylie Kroschel, Jon Woods, Gordon Hatthorn (running late) and Mayor Suzanne Powell

Gordon Hatthorn entered at 6:15 p.m.

Council Absent:

Staff Present: Erin Nolan and Carrie Long

Pledge

Prayer: Jon Williams

Public Comment: NONE

Mayor Update: NONE

Council and Staff Comments: NONE

Moved to 1a

CONSENT AGENDA:

1. Consideration of Monthly Bills (Check Register from 8/1/2022-8/31/2022)
2. Consideration of August Financial Statements
3. Consideration of August Police Report/Maintenance Log
4. Consideration of August Municipal Court Report
5. Consideration of August Community Center Report
6. Consideration of August Park Report
7. Consideration of August Time Report
8. Consideration of August Utility Report
9. Consideration of City Council Minutes (8/18/2022, 8/23/2022, 9/1/2022)
10. Consideration of Building/Electrical Inspector Report
11. Consideration of Utility Department Vehicle Report

Motioned by Keith Woods and seconded by Kylie Kroschel to accept the consent agenda.

PASSES

Moved to General Business #16

Keith Woods left the room at 6:01 p.m. and returned at 6:03 p.m.

GENERAL BUSINESS:

1a. Public Hearing on Budget for Fiscal Year Beginning October 1, 2022 through September 30, 2023.

Public Hearing opened at 6:01 p.m.

Rhonda Womack- General Fund 9/15 22-23 Proposed Budget Column contingency expense, where did you get the number \$78,961.19?

Sue Powell – After 8/23 Budget Workshop, the \$78,961.19 was the leftover fund balance after adjusting the budget.

Rhonda Womack – So contingency expense can be taken from and used in other places.

Sue Powell – can amend budget throughout the year to move money from one line to another if needed or move unused funds from another line.

Rhonda Womack – Emergency street repair, \$25,000, do you have ideas for that money? For example, county work is already cracking, Avenue K was done in 2019 and it is already cracking, it needs maintenance and to be maintained.

Sue Powell – Rocky Hicks and I saw, we called for a survey and are waiting for them to come out and do a survey on the road work from the county.

Jon Williams – We have a new road list

Rhonda Womack – Is this amount enough to pay for all that needs maintenance and repair?

Kylie Kroschel – Emergency road repair is for example – water leak that had to have repaired from the water leak and Ave K would need to be put on the road list to have re-repaired.

Rhonda Womack – So which funds would you use to pay for this?

Kylie Kroschel – That would come out of street funds.

Rhonda Womack – Signage line, thought we replaced all of the signs recently

Rocky Hicks – We did replace a good amount of signs, however we were made aware of some that we missed and need to be replaced, one that was knocked over by a truck and trailer the other day.

Rhonda Womack – Computer service line, why the huge increase?

Sue Powell – Police department, their computer did fry the other day but this line item also includes when we hire more staff to help set up their services.

Rhonda Womack – Contract labor

Sue Powell – If we do not hire police officers soon we will have to consider contracting out labor

Rhonda Womack – See #26 for annual audit had an increase, #27 CPA Audit has an increase and then we pay Carrie salary for bookkeeping.

Sue Powell – Annual Audit went down, CPA Chris Hill is based on current financial monthly.

Rhonda Womack – Could we do a 3 month review instead of a monthly review to help with the cost.

Sue Powell – Due to the theft history in the city the previous council voted for reviews to be done monthly to stay on top of it but if every 3 months is something that the current council is comfortable with then we could vote to change it.

**Rhonda Womack – Animal Control, it is \$4,000 and we haven't had animal control in years.
Sue Powell – We know we have an issue and need a solution. Better to have than to need and not have.**

Public Hearing closed at 6:25 p.m.

THIS BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$48,964.00, WHICH IS A 7.56 % PERCENT INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$8,827.62.

1b. Discussion of Ordinance # 22-12 Adopting Budget for Fiscal Year beginning October 1, 2022 through September 30, 2023.

NONE

1c. Vote to approve the Maintenance and Operation Tax Rate of .409011 per \$100 reflected in the October 1, 2022 through September 30, 2023 budget.

YES-Gordon Hatthorn, Kylie Kroschel

NO- Keith Woods, Rocky Hicks, Jon Williams

1d. Vote to approve the Debt Service Tax Rate of .203297 per \$100 reflected in the October 1, 2022 through September 30, 2023 budget.

YES- Gordon Hatthorn, Keith Woods, Rocky Hicks, Kylie Kroschel, Jon Williams

1e. Vote to approve Budget Ordinance with Tax Rate of .612308 per \$100 reflected in the October 1, 2022 through September 30, 2023 budget.

YES-Gordon Hatthorn, Kylie Kroschel

NO- Keith Woods, Rocky Hicks, Jon Williams

2a. Public hearing on Tax rate of .612308 per \$100 for Tax Year 2022.

Public Hearing opened at 6:36 p.m.

Rhonda Womack – I would like you all to consider the No new revenue tax rate.

Sue Powell – The no new revenue rate is 0.575561 which is a \$7,000.00 increase

Keith Woods – Middle of the road rate- 0.58 it's a \$17,000.00 increase which would help with general increase

Sue Powell – You did not choose a higher tax rate it is actual 0.05 lower, it was an increase of revenue for the city.

Kylie Kroschel – Make sure whatever tax rate you are choosing that it will cover the budget and also remember that a raise in the utility rate will only increase revenue for utility fund not the general fund.

Closed public tax hearing at 6:44 p.m.

2b. Discussion and Consideration of Ordinance # 22-12 regarding adopting tax rate of .612308 per \$100 for Tax year 2022.

Rocky Hicks – You said 22-14 but agenda says 22-12

Sue Powell – Yes, it will be 22-14 typo on the agenda.

No – Gordon Hatthorn, Keith Woods, Rocky Hicks, Kylie Kroschel, Jon Williams

2c. Vote to approve the Maintenance and Operation Tax rate of .409011 per \$100 for Tax Year 2022.

YES – Gordon Hatthorn, Kylie Kroschel

NO – Keith Woods, Rocky Hicks, Jon Williams

2d. Vote to approve the Debt Service Tax rate of .203297 per \$100 for Tax Year 2022.

YES – Gordon Hatthorn, Keith Woods, Rocky Hicks, Kylie Kroschel, Jon Williams

2e. Vote to approve Tax Rate Ordinance with Tax rate of .612308 per \$100 for Tax Year 2022.

YES – Kylie Kroschel

NO – Gordon Hatthorn, Keith Woods, Rocky Hicks, Kylie Kroschel, Jon Williams

3. Discussion and Consideration of placement of memorial bench at City Park. (Janelle Williamson)

Motion by Rocky Hicks and seconded by Jon Williams to approve memorial bench placement off of main street entrance on the left side facing the playground.

PASSES

4. Discussion and Consideration of Civic Club Scarecrow Contest. (Janelle Williamson)

Janelle Williamson – Great success last year. Had 10 scarecrows last year hoping to have 12 this year. No entry fee.

Motioned by Rocky Hicks and seconded by Jon Williams to allow the Civic Club to have their scarecrow contest to begin October 21st, 2022 until Thanksgiving weekend.

PASSES

5. Discussion and Consideration of fall decorations for Skrabanek Park. (Janelle Williamson)

Jon Williams – Flags to remain and be undisturbed.

Motion by Rocky Hicks and Seconded by Gordon Hatthorn to allow fall decorations by the Gazebo in Skrabanek Park.

PASSES

6. Discussion and Consideration of memorial bench at City Park. (Chris Holcomb)

Motion by Keith Woods and second by Rocky Hicks to allow a standard bench or picnic table to be placed as memorial in Skrabanek Park.

PASSES

Keith Woods exited room at 7:17 p.m. and returned at 7:20 p.m.

Jon Williams exited the room at 7:20 p.m. and returned at 7:22 p.m.

7. Discussion and Consideration of rebuild/new road list to submit to the county. (Rocky Hicks)

TABLED until Tuesday, September 20, 2022, meeting.

8. Discussion and Consideration of BBG Fees. (Sue Powell)

TABLED until First regular meeting in October.

9. Discussion and Consideration of performance appraisal form for City employees. (Sue Powell)

Motion by Rocky Hicks and seconded by Keith Woods to approve the performance appraisal forms for the City employees.

PASSES

10. Update from Chief of Police. (Randy Rhyne)

Randy Rhyne – All cars are running just fine. Software for the school crossing lights came in which fried his laptop when he opened it on it. The laptop was 6 years old. Have several employee candidates' call and say interested in job but they never show up.

11. Discussion and Consideration of funds to pay for the interlocal agreement IS17-0008 regarding the handicap parking area at the ball fields. (Sue Powell)

Sue Powell – \$7,700 current estimate. Jon Williams – what about the dumpster? Sue Powell-moved the dumpster off of CR 530 to fenced area that was originally built for it.

Chris Holcomb – have they said anything about the lighting in that area? It is really dark back there.

Sue Powell – Thank you, that is a very good suggestion and we will look into it to make sure that the lighting is adequate.

Motion by Kylie Kroschel and seconded by Jon Williams to approve Interlocal agreement IS17-0008 and to pay for it from the fund balance.

PASSES

12. Discussion and Consideration of Ordinance 22-11 amending Ordinance 14-05 Public Comment. (Sue Powell)

Motion by Gordon Hatthorn and seconded by Rocky Hicks to approve Ordinance 22-11 amending ordinance 14-05 Public Comment.

PASSES

13. Discussion and Consideration of Ordinance 22-13 to amend the 2021-2022 Budget. (Sue Powell)

Rhonda Womack- thought that you already did this at last meeting.

Sue Powell- we could only discuss at last meeting because we didn't have an ordinance number.

Motion by Kylie Kroschel and seconded by Keith Woods to approve Ordinance 22-13 to amend the 2021-2022 Budget.

PASSES

Executive Session: entered 7:44 p.m.

14. Council will convene in Executive Session pursuant to Section 551.071 of the Government Code to seek advice on pending or contemplated litigation and to discuss a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with discussion in open meeting.

15. Executive Session under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: All Employees (Chief of Police, City Secretary, Finance Officer, Utility Supervisor, Utility Clerk and Utility Workers).

General Business: entered back into general business 8:34 p.m.

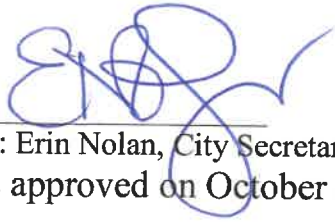
Went to consent agenda.

16. Possible discussion and consideration on pending or contemplated litigation discussed in executive session.

NO ACTION

17. Possible Discussion and consideration of the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: All City Employees (Chief of Police, City Secretary, Finance Officer, Utility Supervisor, Utility Clerk and Utility Workers).

NO ACTION



ATTEST: Erin Nolan, City Secretary
Minutes approved on October 6th, 2022



Mayor, Suzanne Powell
City of Danbury
